

## **Nebraska Music Teachers Association**

### **NMTA Workshop Grant**

The NMTA Workshop Grant of up to \$1,000 is available to any NMTA member or NMTA-affiliated organization to assist with the expenses of a workshop for the purpose of teacher education and training and/or student activities.

#### **Award**

- Grant is an amount up to \$1,000 per event
- The applicant must be a member/association in good standing in the year of the application.
- Workshop must be presented during the 2024-2025 membership year.

#### **Workshop Proposal**

- Include a description of the workshop, including location and date.
- List of participants, including whether the grant is to be used by a local affiliate or an individual teacher
- Specific amount requested with a detailed budget: include costs like rental fees, judge/speaker fees, liability insurance, materials/equipment, piano tuning, etc. The grant is up to \$1,000 and will only cover specific costs listed.
- Contact information: name, address and phone number

#### **Application**

- Send Workshop proposal to Immediate Past President Angela Miller-Niles at [angela.miller.niles@gmail.com](mailto:angela.miller.niles@gmail.com)
- Deadline is September 1, 2024. Incomplete applications will not be considered.

#### **Final Report and Requirements**

- The Immediate Past President will notify the Grant Recipient of their award. To accept the award, the Grant Recipient must sign and return the NMTA Workshop Grant Contract. After receiving the contract, the Immediate Past President will notify the Treasurer to disburse funds.
- NMTA sponsorship should be included on any programs/ads. Copies of programs/flyers should be included with final report.
- Final report must include description of the event and participants, as well as itemized expenses with copies of receipts. Grant recipients will be required to pay back any grant money not used for the workshop.
- Grant recipient must send all materials to Immediate Past President Angela Miller-Niles at [angela.miller.niles@gmail.com](mailto:angela.miller.niles@gmail.com). Recipients who do not complete the final report within 60 days will not be eligible for future NMTA grants.

## NMTA Workshop Grant Contract

Workshop Title:

Workshop Date/Time and Location:

Grant amount:

Grant Recipient:

Contact Name:

Contact Address:

NMTA Workshop Grant funds provided may be spent only in accordance with the proposal and budget as approved. The Grant Recipient will return any unused funds and submit a final report within 60 days of the workshop.

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NMTA President

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Grant Recipient

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date